

**METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY**

March 15, 2019

Rachel Harper  
United Rentals, Inc.  
301 Crutcher Street  
Nashville, TN 37213

Re: **RFQ # 1085659, Industrial Compact Pick and Carry Deck Crane**

Dear Rachel:

The Metropolitan Government of Nashville and Davidson County (Metro) has completed the evaluation of submitted solicitation offer(s) to the above RFQ # 1085659 for Industrial Compact Pick and Carry Deck Crane. This letter hereby notifies you of Metro's intent to award to United Rentals, Inc, contingent upon successful contract negotiations. Please provide a certificate of Insurance indicating all applicable coverages within 15 business days of the receipt of this letter.

If the Procurement Nondiscrimination Program requirements were a part of this solicitation, the awardee must forward a signed copy of the "Letter of Intent to Perform as Subcontractor/Subconsultant/Supplier/Joint Venture" for any minority/women-owned business enterprises included in the response to the Business Assistance Office within two business days from this notification.

Additionally the awardee will be required to submit evidence of participation of and contractor's payment to all Small, Minority, and Women Owned Businesses participation in any resultant contract. This evidence shall be submitted monthly and include copies of subcontracts or purchase orders, the Prime Contractor's Application for Payment, or invoices, and cancelled checks or other supporting payment documents. Should you have any questions concerning this requirement, please contact Jerval Watson, BAO Representative, at 615-862-5461 or at [Jerval.watson@nashville.gov](mailto:Jerval.watson@nashville.gov).

Depending on the file sizes, the responses to the procurement solicitation and supporting award documentation can be made available either by email, CD for pickup, or in person for inspection. If you desire to receive or review the documentation or have any questions, please contact Vada M. Van Hook by email at [vada.vanhook@nashville.gov](mailto:vada.vanhook@nashville.gov) Monday through Friday between 8:30am and 3:30pm.

Thank you for participating in Metro's competitive procurement process.

Sincerely,

A handwritten signature in blue ink, reading "Michelle A. Hernandez Lane".

Michelle A. Hernandez Lane  
Purchasing Agent

Cc: Solicitation File, Other Offerors

**Pursuant to M.C.L. 4.36.010 Authority to resolve protested solicitations and awards.**

**A. Right to Protest.** Any actual or prospective bidder, offeror or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the Purchasing Agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

Procurement Division

730 Second Avenue South, Suite 112  
P.O. Box 196300  
Nashville, Tennessee 37219-6300

[www.Nashville.gov](http://www.Nashville.gov)  
Phone: 615-862-6180  
Fax: 615-862-6179

Enter Solicitation Title & Number Below						
RFQ - 1085659 Industrial Compact Pick and Carry Deck Crane	Min. SBE/SDV Participation	Incentive Percentage	Incentive Calculator	Lowest Bid	MACP	Winning Bid
	0.0%	4.00%	96.00%	\$200,868.85	\$208,904	\$200,868.85
Offeror's Name	Bids	SBE	Participation Requirement	Participation Incentive	Incentive Evaluation Amount	Status of ITB Award
United Rentals (North America), Inc.	\$200,868.85	\$0.00	\$0	\$0	\$200,868.85	Awarded
Forklift Systems Inc	\$243,463.70	\$0.00	\$0	\$0	\$243,463.71	Exceeds MACP

## Van Hook, Vada (Finance - Purchasing)

---

**From:** Watson, Jerval (Finance - Contract Compliance)  
**Sent:** Wednesday, March 13, 2019 3:32 PM  
**To:** Van Hook, Vada (Finance - Purchasing)  
**Subject:** RE: No SBE Confirmation on RFQ# 1085659 Bid Tab.xlsx

Good Afternoon Vada –

I have reviewed the bids for the RFQ # 1085659 Industrial Compact Pick and Carry Deck Crane and I have confirmed that there is no SBE participation. Let me know if you have any additional questions.

Best,

Jerval Watson  
Business Development Officer  
Department of Finance  
Office of Minority and Women Business Assistance (BAO)  
Metropolitan Nashville Davidson County Government  
730 2nd Avenue South, 1st Floor; PO Box 196300  
Nashville, TN 37219-6300  
(P)615-862-5461; (F)615-862-6175



---

**From:** Van Hook, Vada (Finance - Purchasing)  
**Sent:** Wednesday, March 13, 2019 3:16 PM  
**To:** Watson, Jerval (Finance - Contract Compliance)  
**Subject:** FW: No SBE Confirmation on RFQ# 1085659 Bid Tab.xlsx

Jerval,

Follow up on this request.

Thanks,  
Vada

---

**From:** Brown, Vada (Finance - Purchasing)  
**Sent:** Tuesday, March 05, 2019 3:04 PM

**To:** Watson, Jerval (Finance - Contract Compliance)

**Subject:** No SBE Confirmation on RFQ# 1085659 Bid Tab.xlsx

Jerval,

Please see attached Bid Tab for the referenced project. The apparent low bidder, United Rentals, does not appear to have any SBE participation. Please confirm.

Thank you,

Vada